



Prompt. Courteous. Knowledgeable.

Support **you** deserve.

Library Shared Services

NEOnet Library Shared Services provides school districts with a cost effective solution to manage libraries and library staff.

Library Coordinator

Services

- Manage library aides hire, train, offer ongoing support and assistance
- Develop, analyze and refine each building's library collection
- Budget, select and order materials coordinate with vendors
- Catalog process new materials
- Organize and perform library inventory
- Coordinate and support equipment textbook inventory
- Schedule, organize and run a Scholastic or Follett book fair to benefit each school



A La Carte

Available Services

- Collection Analysis Run reports to gauge age of collection and areas that need purchase additional titles, provide recommendations based on data and current trends.
- Inventory Run reports, scan all titles in the collection and reconcile missing items to update holdings. Rebarcode a Collection
- Useful for schools coming to Sirsi WorkFlows from another library software. Staff remove old barcodes then assign and attach new Sirsi compliant barcodes.
- Weeding Run reports to determine outdated or unused materials and process them for removal from collection. Genreification Assign appropriate genres to all fiction
- adventure, sports, mystery, etc., enter genres in catalog to enable student searching, edit call numbers, attach new spine labels and reorganize library by genre.
- Makerspace Custom design, budget, ordering and set up of a makerspace

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